



University of
St Andrews

Commemorative Cultures: The American Civil War Monuments Project

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What is the study about?

We invite you to participate in a research project recording and interpreting American Civil War commemorative monuments across the United States and worldwide.

Do I have to take part?

This information sheet has been written to help you decide if you would like to take part. It is up to you and you alone whether you wish to take part. If you do decide to take part, you will be free to withdraw at any time without providing a reason and with no negative consequences.

What would I be required to do?

You are voluntarily offering your own knowledge, insights or media regarding American Civil War commemorative monuments using the project resource online entry form.

Are there any risks associated with taking part?

Your participation will require you to take time to complete the online entry form. This should take no longer than ten minutes to complete.

Reflecting on material relating to the project may cause distress, therefore we remind you that you are under no obligation to contribute. If any information you would like to contribute is distressing to yourself, we please ask that you rethink your voluntary contribution to the project. Links to relevant support groups are listed below.

Are there any benefits associated with taking part?

One of our aims is to diversify the narratives commonly associated with public monuments to the Civil War. This diversification enables the project to promote a range of different demographical perspectives, which can help to challenge established views of Civil War monuments and the assumptions they make about power and superiority.

This digital heritage resource will also be used as the basis for planned outreach activities, which will benefit a number of different groups in the immediate and longer term, including high school students, local archival institutions, and the communities each serve in the U.S. Our development of the project's map, user guides, and research materials will benefit our full range of international user groups.

Informed consent

It is important that you can give your informed consent before taking part in this study. You will have the opportunity to ask questions about the research through the contact page on the website before you provide your consent.

Who is funding the research?

This research is funded by the University of St Andrews Impact and Innovation Fund.

What information about me or recordings of me ('my data') will you be collecting?

We will keep your contact details provided with your data in case follow up is needed.

Terms used to describe your data

Fully identifiable – this means that your data will be identifiable as yours.

How will my data be stored and who will have access to it?

Your data will be stored in a **fully identifiable** form. Your data will be stored on a secure server at the University of St Andrews, and only project researchers will be able to access it.

How will my data be used and in what form will it be shared further?

Your research data will be analysed as part of the research study. It may then be published in future research publication(s). Data used in publications will be in anonymised form unless otherwise agreed.

Your data will also be made **publicly** available in anonymised form by placing it in a data repository for the purpose of further research. All users, including the public, will have access.

Any media uploaded will enter the public domain through Creative Commons 0. More information regarding this license can be found here: creativecommons.org/publicdomain/zero/1.0/.

International data transfers – Personal data

Your data will be stored and may be processed in St Andrews, Scotland. No matter their physical location, researchers are required to store and make use of personal data as if they were in the UK; University requirements and the provisions of the data protection law apply at all times.

Will my participation be confidential?

Yes, your participation will only be known to project researchers.

Use of your personal data for research and your data protection rights

The University of St Andrews (the 'Data Controller') is bound by the UK 2018 Data Protection Act and the General Data Protection Regulation (GDPR), which require a lawful basis for all processing of personal data (in this case it is the 'performance of a task carried out in the public interest' – namely, for research purposes) and an additional lawful basis for processing personal data containing special characteristics (in this case it is 'public interest research'). You have a range of rights under data protection legislation. For more information on data protection legislation and your rights visit <https://www.st-andrews.ac.uk/terms/data-protection/rights/>. For any queries, email dataprot@st-andrews.ac.uk.

Withdrawing your data

You can withdraw your data up to two years from upload.

Ethics review

This research proposal has been scrutinised and subsequently granted ethical approval by the University of St Andrews Teaching and Research Ethics Committee.

Where can I find out about the results of the study?

Your contribution will be reviewed by project researchers before being made publicly available on the Commemorative Cultures web resource www.civilwarmonuments.org. Any further publications using the information you contributed will be linked on the project website.

What should I do if I have concerns about this study?

In the first instance, you are encouraged to raise your concerns with the researcher. However, if you do not feel comfortable doing so, then you should contact the School Ethics Contact (contact details below). A full outline of the procedures governed by the University Teaching and Research Ethics Committee is available at <https://www.st-andrews.ac.uk/research/integrity-ethics/humans/ethical-guidance/complaints/>.

Support

Crisis Text Line (U.S.): <https://www.crisistextline.org/>

Lines for Life (U.S.): <https://www.linesforlife.org/get-help-now/services-and-crisis-lines/racial-equity-support-line/>

National Suicide Prevention Lifeline (U.S.): <https://988lifeline.org/>

Victim Connect Resource Center (U.S. Department of Justice): <https://victimconnect.org/learn/types-of-crime/hate-crimes/>

SARI (Stand Against Racism & Inequality) (UK): <https://saricharity.org.uk/>

Stop Hate UK: <https://www.stophateuk.org/about-hate-crime/racism-in-the-uk/>

Samaritans (UK): <http://samaritans.org/>

Victim Support (UK): <https://www.victimsupport.org.uk/>

Contact details

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